

## **FOR STUDENTS, PARENTS/CARERS and TEACHERS**

### **Inspiring Scientists at the Cambridge Institute for Medical Research**

*A free, widening participation programme for twelve Year 12 students at the Cambridge Institute for Medical Research (CIMR) with funding from University of Cambridge Central Admissions' Office Widening Participation Project Fund.*

**This document contains instructions and guidance on applying to take part in the Inspiring Scientists at the Cambridge Institute for Medical Research programme.**

**Please see [here](#) for more details of the programme and eligibility.**

1. Students can **only** apply using this **online application form**:  
[Inspiring Scientists at CIMR Year 12 Work Experience programme 2022 \(qualtrics.com\)](#)

You will be asked to answer questions and provide information about you. You will also need to write a short statement about your motivations for applying to join the Inspiring Scientists programme.

We cannot accept applications in any other format or from any other route. Unfortunately, it may not be possible to save and return to the online form as it is being completed. Therefore, we strongly recommend preparing all the answers and information needed in advance from the questions below.

2. Due to limited availability and possible high demand, **we cannot guarantee a place for each applicant**. There will be a reserve list for applicants in case of unforeseen circumstances.
3. This is a Widening Participation project of the University of Cambridge, with specific eligibility criteria set out [here](#). Therefore, priority will be given to applicants who meet the most criteria.
4. Applications for Inspiring Scientists at Cambridge Institute for Medical Research are separate and independent from University and College admissions. An unsuccessful application to this programme does not affect your likelihood on whether apply to study at the University of Cambridge or anywhere else.
5. Each application should include the name and work email address of a nominated teacher at your school. We may contact this teacher following receipt of this application to provide verification of some of the information provided, and to give a reference. This teacher must have given their permission to be included in the application and to be contacted by CIMR.

6. Please only apply if you are available and committed to take part from 10:00 to 15:00 on all four days of the programme (**Tuesday 15th February – Friday 18th February 2022; half term week**)
7. Information about how your personal information will be used by us in connection with the administration of this activity, and for related purposes, is available at <http://www.undergraduate.study.cam.ac.uk/how-we-use-participant-data> . Please contact CIMR at [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk) with any questions in the first instance.
8. **The revised deadline for applications is 10 am, Wednesday 17<sup>th</sup> November 2021.** We will inform applicants of the outcome of their application by email no later than **Wednesday, 1<sup>st</sup> December 2021.**
9. If you are selected for the programme you will have to provide proof of your right to work in the UK on your first day. This means that you will have to provide an official document, such as a passport, to be checked before you can begin the placement with us. More information about the sort of documents you can bring to fulfil this requirement can be found [here](#) and [here](#).

**Text and Questions from the online application for Inspiring Scientists at the Cambridge Institute for Medical Research are shown on the following pages. Please look at these carefully and prepare answers before applying online.**

**Please email: [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk) with any questions about the programme and the application process.**

## **BACKGROUND TEXT AND QUESTIONS FROM THE ONLINE APPLICATION PORTAL:**

Thank you for your interest in **Cambridge Institute for Medical Research's (CIMR) Year 12 'Inspiring Scientists at CIMR' programme**. In order to apply to join the programme you will need to read **all** the information provided before completing this online application form. You will be asked to provide us with information about you, and to write a short statement about your motivations for applying to join the Inspiring Scientists programme.

Inspiring Scientists at CIMR is a free academic programme. It aims to enrich and improve attainment in Year 12 students in Cambridgeshire from underrepresented backgrounds. It's specifically for people who are keen to apply to study Natural Sciences, Biology, or Medicine at the University of Cambridge or similar Universities. The programme will take place over four days in February 2022 half term (Tuesday 15th February – Friday 18th February 2022).

**N.B: This programme will be run in accordance with UK Government and University of Cambridge guidelines about COVID-19. Should there be any changes to the planned programme, applicants will be notified as soon as possible.**

### **Eligibility**

This programme is open to students who:

- Are in state (non-fee paying) schools / Colleges / 6th Forms Colleges / Academies which are in Cambridgeshire
- Are aged 16+ in Year 12, who are currently pursuing A-level or IB qualifications or equivalent in two-to-three STEM subjects
- Interested in Higher Education and further study of Natural Sciences, Biology, or Medicine, and with a career interest in those subjects.
- Have a minimum Grade 7 in GCSE Biology

**However, given this is a widening participation programme run in partnership with the University of Cambridge Central Admissions Office, priority will be given to applicants from underrepresented backgrounds that fulfil these criteria:**

- Have been in receipt of free school meals, pupil premium or 16+ bursary
- Have been in local authority care or currently caring for a family member
- From an ethnic minority background which is underrepresented in Higher Education
- Live in a target postcode with historically low participation
- Whose parent(s) / carers(s) did not attend university

Due to limited availability and possible high demand, **we cannot guarantee a place for each applicant**. There will be a reserve list for applicants in case of unforeseen circumstances.

This online application form is for applying to the **Year 12 'Inspiring Scientists at CIMR' programme organised by the Cambridge Institute for Medical Research**.

The form should take around 20-30 minutes to complete. Unfortunately, it may not be possible to save and return to the form as it is being completed. Therefore, **we strongly advise preparing all the answers and information required in advance.**

Please ensure that the form is submitted by the **revised deadline of 10 am, Wednesday 17th November 2021**; late submissions cannot be considered.

You only need to submit this form **once**. If you need to amend any information, please contact us, rather than submit a fresh form, and please try to ensure that all information is correct upon submission. Please note that a copy of your application will be sent to your nominated teacher - so if there is anything you wish for us to know **but you don't want your teacher to know**, please email us on [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk).

A range of information is required by this form, including:

- Your details, address(es) and contact information
- Your GCSE (or equivalent) grades, and your A-Level/Advanced Higher/IB/etc. qualifications that you are currently studying
- A teacher who can complete an academic reference for you - you must obtain their permission to do so before submitting their details to us
- A 500 word (max) statement from you on why you are interested in attending Inspiring Scientists
- Subjects you are considering for university
- Information about whether your parent(s)/carer(s) have completed higher education (whether they have completed a degree or not, and what they studied if they did)
- Your school name and postcode (and GCSE school if different to your current one)
- Other sensitive personal information including ethnicity, disabilities, care status, eligibility for free school meals/pupil premium/bursaries, caring responsibilities etc.

#### **Important Privacy Notice: please read**

Information about how your personal information will be used by us in connection with this programme and for related purposes, is available at <http://www.undergraduate.study.cam.ac.uk/how-we-use-participant-data>. Please contact [caodataprotection@admin.cam.ac.uk](mailto:caodataprotection@admin.cam.ac.uk) with any questions about the **data protection policy** in the first instance. **You must obtain permission from your parent / carer, teacher and emergency contacts give for you to supply their contact details before providing us with any information about them. You must also have parent / carer permission to apply to join the programme.**

**Some of the application questions ask you for some sensitive personal information.** You are not required to provide this information to us but, if you do, you will be consenting for us to use it for the following purposes:

- Assessing eligibility for this programme. Eligibility criteria, and prioritisation can be found on our [dedicated webpage](#) and within this **application form**. Please contact us on [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk) if you have any questions or concerns about how we intend to use this information. You have the right to withdraw your consent at any time.
- Managing any arrangements or adjustments that may be needed to help you participate fully in the event. You do not have to complete this information, though choosing not to may mean we are unable to make adjustments required for you to participate in the programme. If you do not inform us about something for which you require an adjustment, or which affects your safe participation in the event, this may result in you being unable to participate. If you would prefer to discuss this on the phone, or if your situation changes, please get in touch with us on: [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk)
- Operational and communications purposes.
- Research which may include relevant national research projects and equalities monitoring.

**We will delete your personal data when it is no longer required.**

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## 1. About you

- What is your first name?
- What is your preferred name?
- What is your surname?
- What is your date of birth (dd/mm/yyyy)?
- Gender (MCQ):  
Male – Female – Self-describe – Prefer not to say

If you selected 'self-describe', please specify:

- Email address
- Please input your email address again, to ensure there are no mistakes - if there is an error, you will not receive emails from us.
- Mobile number
- First line of your home address

- Second line of your home address
- Town/City
- What is your home postcode (in the form AB12 3CD)

## 2. School and teacher

- What is the full name of your current school or college?
- What is the postcode of your current school or college? (In the form of AB12 3CD)
- Please provide the website for your current school or college:
- Did you attend a different school or college for your GCSEs (or equivalent)?  
Yes – No
- Please provide the full name of your GCSE school
- Please provide the postcode of your GCSE school (in the form AB12 3CD)
- Please give the details of one of your teachers who can provide an academic reference to support your application. They will be contacted by a member of the team and asked to give your predicted grades. Without a completed reference, we are unable to process your application so please make sure you give accurate details. This should be a member of staff at your current school or college.
  - Teacher's Name
  - Teacher's job role (e.g. science teacher/head of year)
  - Teacher's school email address (please ensure this is correct, or we will not be able to contact them!)

## 3. GCSEs or equivalent

- Please select where you sat your GCSEs or equivalent:  
England – Northern Ireland – Scotland – Wales – Not in the UK

*E.g. for England*

- Please indicate the grade you achieved in your GCSE English Literature:  
9 – 8/A\* – 7/A – 6/B – 5/C – 4 or lower
- Please indicate the grade you achieved in your GCSE Maths:  
9 – 8/A\* – 7/A – 6/B – 5/C – 4 or lower
- Please indicate the grade you achieved in your GCSE Biology:  
9 – 8/A\* – 7/A – 6/B – 5/C – 4 or lower
- Please enter the total number of GCSEs you achieved at each of the grades listed below (excluding English and Maths):

## 4. A-levels or equivalent

- Which of the following qualifications are you taking?  
A-levels – Scottish Advanced Highers – International Baccalaureate – Other
- If you are taking qualifications other than A-levels, Advanced Highers or the IB, or you are taking a combination of qualifications, please include all details of the qualifications you are

taking and your predicted grades below:

*E.g. for A-levels:*

- Please list subjects and predicted grades below:
- Were you able to study all of your preferred subjects at A-Level?

Yes – No

- What subject/s were you unable to study, that you would have selected if available?

## **5. Programme and University choices**

- Please tell us why you have decided to apply to join the Inspiring Scientists at the CIMR programme. You might like to include:
  - Why you are applying to Inspiring Scientists
  - What you would like to get out from Inspiring Scientists
  - How you think joining Inspiring Scientists will benefit you.

Please write no more than 500 words.

- Would you like an optional mentoring slot in the Inspiring Scientists programme?  
Yes – No
- What would you like mentoring on?  
Choice of: Further discussion about studying at the University of Cambridge – Studying Biology or Natural Sciences at degree level and career choices available after – Support with the Biology curriculum in line with CIMR Inspiring Scientists programme – Studying Medicine at degree level and career choices available after
- What subject are you considering applying for at university (1st choice)?
- What subject(s) are you considering applying for at university (2nd choice, if any)?

## **6. Further information about you**

We appreciate that these questions are very personal, but they are important to make sure that places are offered to students who might benefit most from the Programme. The answers provided, along with all your data will be treated sensitively and confidentially as described. You have a right not to answer them all by selecting (Prefer not to say). However, if we don't know about an important selection criterion then won't be able to use it in making an assessment.

- Are you currently eligible for Free School Meals, or have you been eligible at any point in the last six years?  
Yes, currently eligible – Yes - eligible during the past six years, but not currently – No – Prefer not to say
- Are you currently eligible for Pupil Premium, or have you been eligible at any point in the last six years?  
Yes, currently eligible – Yes - eligible during the past six years, but not currently – No – Prefer not to say
- Do you receive the 16-19 Bursary?  
Yes – No – Prefer not to say
- Are you currently or have you previously been in local authority care in the UK?  
Yes – No – Prefer not to say



- If yes, which of the statements below is most relevant to your care experience?  
I am currently in the care of a local authority or have been in the last six months – I was previously in the care of a local authority (in the last six years) – I was previously in the care of a local authority (more than six years ago) – Other (please provide details below)
- How much time have you spent in local authority care?  
Less than 1 week – 1 week to 3 months – 3 months to 1 year – 1 year to 3 years – 3 years or more
- If you are currently in the care of a local authority, please specify the name of the local authority below:
- What is your ethnicity?
- How many adults in this household have caring responsibilities for you?  
One – Two or more – Prefer not to say
- Of the adults with caring responsibilities for you, have any completed a university degree, either in the UK or abroad?  
Yes, UK – Yes, Abroad – 1 or more are currently studying for a degree – No – Don't know
- Please list the subject(s) studied for their degree/s:
- Use the space below to let us know of any medical conditions that you have (including any medication that you will carry):
- Do you regard yourself as in any way disabled?  
Yes – No – Prefer not to say
- Which of the following best describes the nature of your disability?  
Two or more impairments and/or disabling medical conditions – A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D – A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder – A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy – A mental health condition, such as depression, schizophrenia or anxiety disorder – A physical impairment or mobility issues, such as difficulty using arms, or using a wheelchair or crutches – Deaf or serious hearing impairment – Blind or serious visual impairment uncorrected by glasses – A disability, impairment or medical condition that is not listed above – Prefer not to say
- Have you experienced educational disruption in any of the following forms?  
Medical/health issues (including mental health), particularly those that have resulted in long or extended periods of absence (over 8 weeks) from school in the last 6 years – Bereavement of a close family member (e.g. parent/carer) in the last 6 years – Being a young carer – Becoming a parent – Being an asylum seeker or refugee – Becoming estranged from close family members (e.g. parents/carers) – Moving schools more than once in the last 6 years – Other (to be specified) – None of the above – Prefer not to say
- Your application will be shared with your nominated teacher.  
We will ask your teacher to provide us with information relating to the following, so that we can confirm it with information you have provided us:  
whether you are, or have been, eligible for free school meals; whether you are eligible for pupil premium funding; whether you are a refugee; and whether you are in receipt of a bursary or scholarship (where applicable).  
This information will help us to properly assess your application.



Please tick each point below to confirm you are happy for this information to be provided. If you say 'Yes' this means your teacher can share with us whether or not these things apply to you.

- Yes, free school meals – Yes, pupil premium – Yes, bursary or scholarship – Yes, in local authority care – Yes, ethnicity – Yes, educational disruption – No, I do not give permission for this information to be shared
- Is there anything else you would like us to know that is not otherwise provided on this form? If there is something you wish to disclose that you would not like your teacher to view, please email us separately on [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk)

## Emergency Contacts

- The details you provide us with in this part of the form will only be used if you are invited to join **Inspiring Scientists at CIMR**. This information will only be used in case of emergency, or if we need to contact your supporters about your participation in our programme.

In accordance with our Child Protection Policy, we require details of anyone who may contact us about any of our participants, and we require details of two adults who we can contact if we have concerns about a participant's conduct or welfare. At least one of these people should be a parent or carer.

Please ensure that the contacts you provide us with do not share the same phone number, it is important that we have different contact details for each person.

### Responsible person one.

- Name
- Relationship to you
- Daytime phone number (XXXXXX XXXXXX):
- Mobile phone number (XXXXXX XXXXXX):

### Responsible person two.

- Name
- Relationship to you
- Daytime phone number (XXXXXX XXXXXX):
- Mobile phone number (XXXXXX XXXXXX):

In order to help us plan **Inspiring Scientists at CIMR** in a way that works for you, it would be helpful for us to know about any medical conditions, allergies and dietary requirements that you might have. Please use the spaces below to let us know about any adjustments we might be able to make to help you get the most out of the programme.

- Use the space below to let us know of any allergies that you have
- Use the space below to let us know of any dietary requirements that you have
- Use the space below to let us know of any reasonable adjustments that you might need

## 7. Confirmation

- Please continue to the final page to submit your application
- Thank you for your interest in our programme! To submit your application form, please select the confirmation below, and then click the arrow.

I confirm that, to my knowledge, all the information provided on this form is correct and true, and I wish to submit my application.

**Final checks:**

By sending this application, you are confirming that:

1. The information in it is true and accurate and to the best of your knowledge
2. The application has the support and permission of your parent or carer
3. If offered a place in the Inspiring Scientists at the Cambridge Institute for Medical Research programme, you would be available and take part in full (unless prevented by illness or unforeseen circumstances). This is to ensure that all places are used.
4. Your nominated schoolteacher has given permission to be nominated and contacted by CIMR
5. Information you have given may be shared with your current schoolteacher for verification.
6. You, your nominated parent / carer / emergency contacts and teacher agree to be contacted by email about the outcome of the application using the addresses provided.
7. You have the right to work in the UK.

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Please complete the online application form:

[Inspiring Scientists at CIMR Year 12 Work Experience programme 2022 \(qualtrics.com\)](https://www.qualtrics.com)

by **10 am, Wednesday 17<sup>th</sup> November 2021**

Any questions, contact CIMR at [engage@cimr.cam.ac.uk](mailto:engage@cimr.cam.ac.uk)